

MINUTE RECORD

FRIEND CITY COUNCIL MINUTES-REGULAR MEETING December 3, 2024

Mayor Knoke called the regular meeting of the City Council to order at 7:00 p.m. at the City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor Judith Knoke presided, and Deputy City Clerk Heather L. Varney recorded the proceedings. The following Councilmembers were present: Kristen Milton, David Sladek, Phyllis Schwab & Jeremy Collier. A quorum being present, and the meeting duly convened, the following proceedings were had and done.

Mayor Knoke led the meeting in reciting the Pledge of Allegiance.

As required by the Nebraska Open Meetings Act, Mayor Knoke announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

Motion by Sladek, seconded by Collier to approve the minutes from both the November 4th Regular meeting and the November 19th Special meeting. On roll call voting aye Milton, Sladek, Schwab, and Collier. Nays none.

Motion by Schwab, seconded by Milton to approve the November Treasurer report. On roll call voting aye Collier, Schwab, Sladek, and Milton. Nays none.

Motion by Sladek, seconded by Collier to approve the claims and payroll. On roll call voting aye Schwab, Milton, Sladek, and Collier. Nays none.

Motion by Collier, seconded by Sladek to approve the Hospital financial reports from both October and November. On roll call voting aye Milton, Collier, Sladek, and Schwab. Nays none.

The claims approved were as follows: November Payroll, 26108.69; Ameritas, 2535.74; EFTPS, 7525.31; NE Dept of Rev SWH, 1370.70; ACE Industrial Supply, Inc, su 1106.74; AKRS Equipment, se 10500.00; Baker & Taylor Books, su 182.99; Black Hills Energy, se 782.69; Blue Cross Blue Shield, fe 3871.54; Center Point Large Print, su 191.76; Jacob & Johnathan Clouse, fe 850.00; Country Compost LLC, fe 2000.00; Gale, su 122.20; Geneva Tire & Auto Center, se 1836.18; HGTV Magazine & Food Network Magazine, su 19.97; Heather Long, re 92.57; Hometown Leasing, fe 95.61; Junior Library Guild, su 2083.64; Macqueen Equipment, su 21490.00; Mastiff Systems, fe 357.50; NE Public Health Environmental Lab, fe 129.00; NE Dept. of Environment and Energy, fe 6680.53; Nick's Farm Store Co., su 155.24; Diane Odoski, re 349.17; Sayler Screenprinting, su 101.00; Total Claims Approved: 90538.77

Motion by Milton, seconded by Collier to adjourn old Council meeting. On roll call voting aye Sladek, Schwab, Collier, and Milton. Nays none. Meeting of current governing body adjourned at 7:04pm

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Mayor Knoke called the meeting to order at 7:06pm. As required by the Nebraska Open Meetings Act, Mayor Knoke announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

David Sladek, reelected Councilmember, and Kristen Milton, reelected Councilmember in the November 5, 2024, election, both being elected for a four-year term, read and signed their respective official oath of office.

On roll call, those present Schwab, Collier, Sladek, and Milton. Absent none.

Collier made a motion to nominate Kristin Milton as Council President, seconded by Schwab. On roll call, voting aye, Sladek, Schwab, and Collier. Milton abstained. Nays, none.

Motion by Collier, seconded by Schwab, to continue the same appointments to committees. On roll call voting aye, Sladek, Milton, Collier, and Schwab. Nays, none.

Megan Shada & Jason Combs from Miller & Associates presented about the Comprehensive Plan. No action taken.

Paul Johansen was unable to attend and speak on his agenda item request. Motion by Schwab, seconded by Milton to postpone until future meeting. On roll call voting aye Collier, Schwab, Milton, and Sladek. Nays none.

Doug Shandera and Virginia Maceo presented about creating Maceo Subdivision. Motion by Collier, seconded by Sladek to approve Shandera purchase creating subdivision of Maceo property. On roll call voting aye Schwab, Collier, Sladek, and Milton. Nays none.

Motion by Milton, seconded by Sladek to table Employee Handbook Review, Employee Benefits, and Interim Clerk Help/Training discussion until later in meeting. On roll call voting aye Schwab, Collier, Sladek, and Milton. Nays none.

Discussion about Bond and CD Rates. Motion by Milton, second by Collier to take out \$1.5 million in bond, \$500k in Money Market account, and CD for the remaining funds. On roll call voting aye Sladek, Milton, Schwab, and Collier. Nays none.

Discussion about Nebraska Sign proposal for neon sign repair. Motion by Collier, seconded by Milton to contact Nebraska Sign to have complete repairs done by Wednesday, December 11. On roll call voting aye Milton, Sladek, Collier, and Schwab. Nays none.

Discussion about Year-End Certification of City Street Superintendent. No action taken.

Jared Chaffin reported on Friend Community Healthcare Systems.

Building Inspector – No report

Fire Department – No report

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Rescue Squad- No report

Chief Shawn Gray gave Police report

Billy Baugh Public Works Supervisor gave his report. Discussion to send city workers and council members to applicable conferences. Motion by Sladek, seconded by Milton to approve each conference attendance. On roll call voting aye Collier, Milton, and Sladek. Schwab abstain. Nays none.

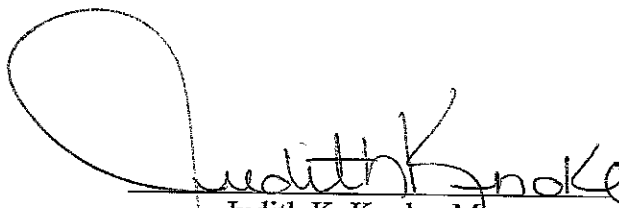
Discussion to send Heather Varney to Clerk School. Motion by Schwab, seconded by Sladek to approve attendance. On roll call voting aye Collier, Schwab, Sladek, and Milton. Nays none.

An Executive Session was requested. Motion by Schwab, seconded by Collier to approve. On roll call voting aye Milton, Schwab, Sladek, and Collier. Nays none. Entered Executive Session at 9:00pm.

Motion by Milton, seconded by Collier to exit Executive Session. On roll call voting aye Sladek, Schwab, Milton, and Collier. Nays none. Returned from Executive Session at 9:44pm.

Motion by Milton, seconded by Collier to approve contracting Interim Clerk Help/Training up to 26 hours per month. On roll call voting aye Sladek, Collier, Schwab, and Milton. Nays none.

No further business to come before the City Council, motion by Schwab, seconded by Collier, to adjourn the meeting. On roll call voting aye Schwab, Collier, Sladek, and Milton. Nays none. Meeting adjourned at 9:47 p.m.



Judith K. Knoke, Mayor

ATTEST



Heather L. Varney, Deputy City Clerk

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I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on December 3, 2024; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



Deputy City Clerk

NOTICE OF MEETING CITY OF FRIEND, NEBRASKA

Notice is hereby given that the City Council of the City of Friend, Nebraska will meet at 7:00 p.m. on **Tuesday, January 7, 2025**, at the City Hall, which meeting will be open to the public. Agenda for said meeting is kept current and is available in the City Clerk's office during regular business hours. Request to be on the agenda must be in the City Clerk's office 24 hours prior to the start of the meeting.

Heather L. Varney, Deputy City Clerk